

Irrevocable Authority – Salary Deduction

To: The Officer in Charge
 Staff and Salaries Section

From: _____

File No./Employee No. _____

I hereby irrevocably authorize' and direct you to commence my deduction on the ____/ ____/ ____, to the sum of
 _____ Kina _____ Toea(K)

From my fortnight salary at the rate of:

_____ Kina _____ Toea (K)

per fortnight and to remit the same to Veniba Limited, (BSP Madang, A/C# 1001 380 557), Deposits to be marked _____.

If I take paid leave of any kind I further authorize and direct you to take a lump sum deduction at the beginning of the leave period equal to the amount that would normally have been deducted during the period of leave and to sent it to Veniba Limited, at their address and for the same as shown above. If my employment with my current employer should cease for any reason I further authorize and direct you to pay from my accrued entitlements and other money that is owned to me by me to Veniba Limited at the date my employment ceases. A statement signed by the Credit Controller or other authorized officer to Veniba Limited shall be conclusive evidence of the amount owed by me. This letter of authority and direction is made for valuable consideration and may not be revoked without the prior written consent of Veniba Limited.

 Employee's Signature

 Date

For Completion by Paymaster or Other Authorized Person

Position held by employee: _____

Date of receipt of authority: _____

Date for commencement of payments: _____

Signature of payment or authorized person: _____